

COLEMAN INDEPENDENT SCHOOL DISTRICT

OFFICIAL MINUTES

Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, August 15, 2022 at 5:30 p.m. in the school business office for the regular monthly meeting.

Present: Sandra Rose, Becky Dobbins, John Casey, Lee Morrison

Absent: Mark Martinez, Matt Hadden, Joshua Hale

Others Present: Brandon McDowell, Superintendent; Thomas King, Jr. High Principal; Justin Gartman, Elementary Principal; Kristi Greaves, Business Manager; Joy Thompson; Kathy Turner, media representative

Recorder: Mary Strickland

Minutes: Sandra Rose made a motion to approve the minutes of the Regular Meeting of July 18, 2022. The second was made by Lee Morrison. Voting for the motion were Sandra Rose and Lee Morrison. Becky Dobbins and John Casey abstained. Motion passed 2-0.

PUBLIC HEARING:

Public Hearing to Discuss Budget and Proposed Tax Rate No one from the public attended.

ACTION ITEMS:

Discussion of School District's Property Values and Impact on School Funding: The Board and the Superintendent discussed the impact of property values on the District's funding and tax rates. Discussion included the change in local certified property values, potential change in comptroller values, and their impact on the maximum compressed tax rate, proposed tax rate, and state funding. No action was taken.

Consider Contribution to Employee Health Insurance Premiums:

Becky Dobbins made a motion to increase the employee contribution by \$25 per month for a total of \$250 per month for employee health insurance TRS Active-Care premiums beginning September, 2022. John Casey seconded the motion. Motion passed 4-0.

Consider Approving Employee Retention Stipend:

Becky Dobbins made a motion to approve a one-time retention stipend for currently employed Coleman ISD employees who were actively employed (excluding substitutes) by Coleman ISD for the 2021-2022 school year as of May 26, 2022 and have committed to employment for the 2022-2023 school year as follows:

- \$1,100 for full-time, regularly scheduled employees;
- \$550 for part-time employees, regularly scheduled for 15-20 hours per week;
- \$275 for part-time hourly employees, not regularly scheduled or working less than 15 hours per week;
- Substitutes are not eligible for the stipend.

John Casey seconded the motion. Motion passed 4-0.

Adopt the Budget for the 2022-2023 School Year:

John Casey made a motion to adopt the budget for the 2022-2023 school year by fund and function as presented. Becky Dobbins seconded the motion. Motion passed 4-0.

Adopt Tax Rate for 2022:

Becky Dobbins made a motion to set the 2022 tax rate at \$1.0324 per \$100 valuation for maintenance & operations for a total tax rate of \$1.0324. Lee Morrison seconded the motion. Motion passed 4-0.

Personnel – Consider Accepting Resignations from Personnel:

Lee Morrison made a motion to accept the resignations from James Henderson and Candace Leach. Becky Dobbins seconded the motion. Motion passed 4-0.

Personnel – Consider Recommendation to Hire Personnel for the 2022-2023 School Year:

Mr. McDowell has hired the following employees for the 2022-2023 school year:

- Megan Belew
- Karen Brownfield
- Cady Gentry
- Chris Lawhon
- Kamie Pruet
- Gary Tapley

No action taken by the board.

Consider Approving 2022-2023 Coleman ISD Student Code of Conduct:

A motion was made by John Casey to approve the 2022-2023 Coleman ISD Student Code of Conduct as recommended by the administration. Becky Dobbins seconded the motion. Motion passed 4-0.

Consider Approving Increase in Cafeteria Adult Breakfast and Lunch Prices:

Becky Dobbins made a motion to set the adult meal prices as follows:

| | |
|------------------------|--------|
| Adult lunch price: | \$5.00 |
| Adult breakfast price: | \$3.25 |

The new meal prices will become effective August 17, 2022. John Casey seconded the motion. Motion passed 4-0.

Consider Approving Special Education Shared Services Agreement with the Coleman-Ballinger-Winters Cooperative Including the Addition of Miles ISD to the Cooperative:

A motion was made by Becky Dobbins to approve the Special Education Shared Services Agreement with the Coleman-Ballinger-Winters Cooperative including the Addition of Miles ISD to the Cooperative as recommended by the administration. John Casey seconded the motion. Motion passed 4-0.

Consider Approving Local Policy 119:

Lee Morrison made a motion to approve Local Policy update 119 affecting policies:

- CPC(LOCAL): Office Management - Records Management
- DMA(LOCAL): Professional Development - Required Staff Development
- EHAA(LOCAL): Basic Instructional Program - Required Instruction (All Levels)
- EHB(LOCAL): Curriculum Design - Special

Programs

- EHBAA(LOCAL): Special Education - Identification, Evaluation, and Eligibility
- EHBB(LOCAL): Special Programs - Gifted and Talented Students
- EIF(LOCAL): Academic Achievement - Graduation
- FFBA(LOCAL): Crisis Intervention - Trauma-Informed Care
- FFH(LOCAL): Student Welfare - Freedom from Discrimination, Harassment, and Retaliation

Becky Dobbins seconded the motion. Motion passed 4-0.

Consider Resolution Regarding Extra-Curricular Status of 4-H Organization and Adjunct Faculty:

John Casey made a motion to approve the Resolution regarding Extra-Curricular Status of 4-H Organization and Adjunct Faculty. Becky Dobbins seconded the motion. Motion passed 4-0.

Consider Approving T-TESS Appraisers and Appraisal Calendar for the 2022-2023 School Year:

Becky Dobbins made a motion to approve the T-TESS Appraisers and Appraisal Calendar for the 2022-2023 School Year as recommended by the administration. The 2022-2023 T-TESS Appraisers are as follows:

- Diana Dobbins
- Thomas King
- Justin Gartman
- Brandon McDowell
- Joy Thompson

John Casey seconded the motion. Motion passed 4-0.

Consider Purchase of Vehicle:

A motion was made by John Casey to approve the purchase of a 2023 GMC Yukon XL in the amount of \$55,730.78 and a 2023 Chevrolet Suburban in the amount of \$52,761.10. Becky Dobbins seconded the motion. Motion passed 4-0.

Amend the Budget: Becky Dobbins made a motion to approve the budget amendments as presented. Lee Morrison seconded the motion. Motion passed 4-0.

BOARD REPORT:

STAAR Testing Report: Mr. McDowell reported the TEA 2022 Accountability Ratings. Coleman ISD received an overall rating of B. Coleman High School received a B rating, Coleman Jr. High received a C rating and Coleman Elementary was not rated pursuant to Senate Bill 1365.

Principals Reports: Thomas King and Justin Gartman reported on their respective campuses.

INFORMATION ITEMS:

2022-2023 Transfer Students: The list of approved student transfers for the 2022-2023 school year was presented to the board. As of August 10, 2022, there are 49 students transferring into Coleman ISD.

Student Handbooks: The Elementary, Jr. High School and High Student Handbooks were provided to the school board members.

Special Meeting to Approve Final Budget Amendments: The Board will meet Wednesday, August 31, 2022, at 7:45 a.m. to approve final budget amendments for the 2021-2022 school year.

Check Payment List: The Board reviewed the check payments for the month of August, 2022.

Financial Board Report: The Financial Board Report for July, 2022 was presented to the Board.

Financial Statement: The Financial Statement as of July 31, 2022 was presented to the Board.

Adjournment:

The Board adjourned at 6:27 p.m.

MARK MARTINEZ

BECKY DOBBINS